

## BRIGHT LOCAL BOARD OF EDUCATION JOB DESCRIPTION

TITLE: ELEMENTARY MULTI DISABILITIES CROSS CATEGORICAL  
CLASSROOM TEACHER

REPORTS To: PRINCIPAL, S.E. COORDINATOR,  
SUPERINTENDENT

TERM OF CONTRACT: 183 DAYS

### QUALIFICATIONS:

1. Appropriate State of Ohio teaching certification.
2. Demonstrates a sincere desire to aid all students.
3. Good health, high moral character, and good attendance record.
4. Recent experience working with students with disabilities.
5. Crisis Prevention Institute (CPI) training

### GENERAL DESCRIPTION:

Direct and evaluate the learning experiences of students with multiple disabilities. Enable the students to reach their fullest, physical, emotional, psychological, and behavioral potential.

### PERFORMANCE RESPONSIBILITIES:

1. Maintain records as required district policy; maintains professional ethics.
2. Teach self-contained academic courses to students w/ multiple disabilities.
3. Responsible for designing and implementing the curriculum and daily instruction to meet the IEP goals for students.
4. Provide direct support for the physical needs of student's (mobility, positioning, eating, toileting)

5. Collaborate with supplemental services (i.e. PT, OT, Speech. Adaptive P.E.) as stated on I.E.P.
6. Establish and maintain cooperative professional relationships.
7. Provide evidence of professional growth.
8. Model appropriate dress.
9. Provides guidance and counsel to the students which will promote their welfare and their proper educational development.
10. Administers the classroom and its program of organization and management. Discipline and control should be maintained at all times with those whom the teacher is charged with supervising.
11. Establish and maintain cooperative relationships with parents through multiple means of communication including parent phone calls, written reports, etc. keeping parents informed of student daily progress.
12. Write clear and useable plans.
13. Lesson plans indicate direction for instruction.
14. Lesson plans indicate implementation of course of study.
15. Demonstrate knowledge of subject matter.
16. Be prompt in arriving in and dismissing a class in conformity with school schedules, as well as reporting promptly to school and to any meetings called. The teacher is not to leave school before the regular scheduled time unless permission is secured from the principal.
17. Present clear, complete, and accurate explanations suitable to students' learning ability.
18. Receive learners' questions comfortably and answers them clearly and completely.
18. Give positive reinforcement to acceptable academic and social behavior.
19. Consistently confront undesirable behavior with firmness and fairness.
20. Monitor student behavior and activities.
21. Show respect and consideration for students, staff, parents.
22. Present objectives clearly.
23. Present material relevant to the objective clearly and accurately.
24. Provide activities that will help learners meet the objectives.
25. Ask relevant questions throughout the lesson to check for understanding.
26. Ask questions of varying difficulty.
27. Encourage active student participation.
28. Periodically assess student progress.
29. Provide homework that is relevant to the learning objective.
30. Maintains accurate pupil accounting records and becomes familiar with the cumulative records of all students in classes.
31. Provides the care and protection of district property.
32. Keeps an active record of all texts, supplies, and equipment used in the classroom.
33. Fosters desirable school-community relationships.

34. Refers attendance, health, and psychological/emotional problems to principal and/or guidance counselor.
35. Assists in the selection of textbooks, equipment, and other instructional materials.
36. Accepts a share of responsibility for committees and co-curricular activities as assigned.
37. Attends county, district, and faculty meetings (seminars, conferences, workshops, and so forth) as adopted in the district's calendar unless excused by the principal.
38. Conducts other duties as assigned by the Principal and/or Superintendent.

ADDITIONAL WORKING CONDITIONS:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.

OTHER:

1. The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the district.
2. The employee shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
3. The employee shall help instill in students the belief in and practice of ethical principles and democratic values.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

\_\_\_\_\_  
 Superintendent or designee

\_\_\_\_\_  
 Date

My signature below signifies that I have reviewed the contents of my Job Description and that I am aware of the requirements of my position.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date