



Bright Local School District
Job Description

Job Title: Custodian (Floating Position Bright Elementary & Whiteoak HS) **2nd Shift 2pm-10pm**

Reports to: Maintenance Supervisor, Principal, Superintendent

Objective: We are hiring Full-time custodian to assist with maintaining cleanliness and sanitation standards throughout our school buildings and facilities. Responsibilities will include performing a variety of cleaning tasks, such as sweeping,stripping floors, waxing, mopping, dusting, vacuuming, and disinfecting surfaces. This position is perfect for individuals seeking full or part-time employment.

Minimum Qualifications:	<ul style="list-style-type: none">● Previous experience in janitorial or custodial work preferred, but not required● Ability to perform physical tasks, including standing, bending, lifting, and carrying objects up to 25 pounds● Attention to detail and commitment to maintaining cleanliness standards● Reliable and punctual with a strong work ethic● Ability to work independently and as part of a team● Willingness to follow instructions and adhere to safety protocols● Availability to work flexible hours, including evenings and weekends if needed● clean background check● complies with board policies
Duties and Responsibilities:	<p>The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.</p> <ul style="list-style-type: none">● Sweep, strip, wax, mop, and vacuum floors in classrooms, hallways, and common areas● Dust furniture, fixtures, and surfaces throughout the building● Empty and dispose of trash and recycling materials● Clean and sanitize restrooms, including toilets, sinks, and fixtures● Wipe down and disinfect high-touch surfaces, such as doorknobs, handrails, and light switches● Assist with special cleaning projects and tasks as assigned by the supervisor● Follow all safety protocols and guidelines to ensure a safe working environment● All other assigned duties by supervisors
Required Knowledge, Skills and Abilities:	<p>The following characteristics and physical skills are important for the successful performance of assigned duties.</p> <ul style="list-style-type: none">● Demonstrates professionalism and contributes to a positive work environment.● Organizes tasks and manages time effectively.● Skillfully manages individual, group, and organizational interactions.● Effectively uses verbal, nonverbal, writing, and listening skills.● Averts problem situations and intervenes to resolve conflicts.● Exhibits consistency, resourcefulness, and resilience.

	<ul style="list-style-type: none"> ● Exercises self-control and perseverance when dealing with students. ● Completes paperwork accurately. Verifies and correctly enters data. ● Maintains an acceptable attendance record and is punctual.
Working Conditions:	<p>Exposure to the following situations may range from remove to frequent based on circumstances and factors that may not be predictable.</p> <ul style="list-style-type: none"> ● Duties may require bending, crouching, kneeling, reaching, and standing. ● Duties may require lifting, carrying, and moving work-related supplies/equipment. ● Duties may require operating and/or riding in a vehicle. ● Duties may require traveling to meetings and work assignments. ● Duties may require prolonged use of a computer keyboard and monitor. ● Duties may require working extended hours. ● Duties may require working under time constraints to meet deadlines. ● Potential for exposure to adverse weather conditions and temperature extremes. ● Potential for exposure to blood-borne pathogens and communicable diseases. ● Potential for interaction with disruptive and/or unruly individuals.
Performance Evaluation:	Job performance is evaluated according to policy provisions and contractual agreements adopted by the Bright Local School District Board of Education.
Salary	Per BLSLSD Adopted Schedule
Adoption Date:	

The Bright Local School District Board of Education is an equal opportunity employer. This job description identifies general responsibilities and is not intended to be a complete list of all duties performed. This document is subject to change in response to student demographics, staffing factors, funding variables, modified operating procedures, and other unforeseen events.

Any interested candidate should submit: Resume, Cover Letter, References, Credentials

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or

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