

Held \_\_\_\_\_ 20 \_\_\_\_\_



**Wednesday, January 8, 2025  
REGULAR MEETING MINUTES**

**BRIGHT LOCAL SCHOOLS**  
**Location: Whiteoak High School**  
**Time: 6:00 p.m.**

**1 . Welcome /Opening**

<b>Subject</b>	<b>A. Welcoming</b>
Meeting	Jan 8, 2025 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

<b>Subject</b>	<b>B. Announcements</b>
Meeting	Jan 8, 2025 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

<b>Subject</b>	<b>C. Roll Call</b>
Meeting	Jan 8, 2025 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening

**RECORD OF PROCEEDINGS**

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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Access Public

Type Procedural

Steve Cox, Board Member  
 Nicole Barnett, Board Member  
 Tammy Hauke, Board Member  
 Jobey Lucas, Board Member  
 Angie Wright, Board Member  
 Jason Iles, Superintendent  
 Jeff Rowley, Treasurer

**Subject D. Pledge of Allegiance**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

**2 . Adoption of Agenda**

**Subject A. Adoptions Of Agenda**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action **(Resol. #012-2025)** Motion to adopt the agenda for the January 8, 2025 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		

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Mr. Lucas		X	X		
Mrs. Wright			X		

**3. Administrative/Committee Reports**

**Subject A. Superintendent - Mr. Jason Iles**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information, Reports

- Celebrations
  - Winter Sports-Student Athletes representing BLS D
  - Appreciation for time effort and energy of coaches and volunteers
  - Parking Lot Lighting Project at the HS except for one missed light has been completed. A dramatic improvement.
  - BLS D Backpacks
- Jan 22nd Future Plan's Presentation; Still trying to get final drawings from DS2 Architects.
- Homecoming Jan 31st
- Mobile Dentist preparations are still being made for visits to the Elementary School campus. HS/JH students who need services will be transported by van to the elementary school. We are about 4 weeks out from those planned visits.
- Session #2 of the Portrait of a Graduate meetings will January 22nd
- Ongoing tutoring/test prep planning for Spring Assessments
- We are looking at offering math tutoring for HS/JH students utilizing Aidan Holmes.
- The Operation Warm Coat Drive at the Elementary School on December 23rd was a huge success with 195 coats handed out, and a few still available in the Wildcat Closet. A big thank you to all the volunteer workers who came out to give back to our community.

**Subject B. Academic Liaison Report- Mrs. Nicole Barnett**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mrs. Barnett requested a set-down with Mr. Iles to discuss ways to better highlight the district's academic successes and ways to continue to improve, and address specific questions parents have about the needs of their students.

**Subject C. High School Principal's Report- JP Gauche**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public



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Type Information

**Subject D. Food Service- Debbie Robertson**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Just a personal note and heartfelt sympathy to Carol Waits at the passing of her husband.

Mrs. Robertson continues to work hard on providing information and documentation in regard to the 3 Assessment Audits that are currently ongoing in her department.

**Subject E. Special Education/Preschool- Lisa Beresford**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Just a reminder note that Night to Shine at Georgetown Church of Christ will be February 7, 2025.

**4 . Financial Reports/Resolutions**

**Subject A. Approval of December 18, 2024 minutes**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the December 18, 2024 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments  
[Board Minutes December 18, 2024 approval draft.pdf \(1,505 KB\)](#)

Executive Content

See attached.

**Subject B. Financial Reports**

Held \_\_\_\_\_ 20 \_\_\_\_\_

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending December 31, 2024 as presented.

Mr. pointed out that on the Investment Portfolio attachment G that fiscal-year-to-date Interest Earning stands at \$225,131.24.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)
- 6) G - Investment Portfolio

Administrative File Attachments

[A\\_Treasurer Detail Report for January 8 2025.pdf \(169 KB\)](#)

[A1\\_Cash Reconciliation as of December 31, 2024.pdf \(3 KB\)](#)

[A2\\_Cash Summary Report Dec 24.pdf \(46 KB\)](#)

[B\\_Disbursement Summary Report Dec 24.pdf \(44 KB\)](#)

[C\\_Appropriation Summary Report Dec 24.pdf \(28 KB\)](#)

[D\\_Receipt Listing Dec 24.pdf \(63 KB\)](#)

[G\\_Investment Portfolio 12312024.pdf \(98 KB\)](#)

**Subject C. Revenue and Appropriations Modifications**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content

See attached Adjustment Report "E".

Administrative File Attachments

[E1\\_Anticipated Revenue Modification Transactions.pdf \(36 KB\)](#)

[E2\\_Budget Modification Transactions.pdf \(35 KB\)](#)

**Subject D. Transfers and Advances**



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Meeting Jan 8, 2025 - REGULAR MEETING MINUTES  
 Category 4. Financial Reports/Resolutions  
 Access Public  
 Type Action  
 Recommended Action Approve the following fund transfers as presented

Transfer \$2,795.93 from General Fund #001-7200-910-9021-000000-000-00-000 to Permanent Improvement #003-5100-9020-000000

See attachment F

File Attachments  
 F\_Transfer Advance Activity Report.pdf (31 KB)

**Subject E. Release of 2024 Financial Audit Report**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES  
 Category 4. Financial Reports/Resolutions  
 Access Public  
 Type Information

Pursuant to Sections §117.26 and §117.27 of the Ohio Rev. Code, on January 1, 2025 the Ohio Auditor of State released the official filing of a certified copy of the single audit financial report (and any associated documents) for Bright Local School District, Highland County. A copy is attached.

Note items:

- The Independent Auditor's Report (Ref. pg 1) revealed only 1 Emphasis of Matter which was issued as Material Noncompliance Citation #2024-001 (Ref. pg 48). As in prior year, it was noted that Ohio Administrative Code Section 117-2-03(B) requires school districts to prepare their annual financial reports in accordance with accounting principles generally accepted in the United States of America. However, the District for economic reasons (ie cost savings) has elected instead to prepare its financial statements in accordance with the cash basis of accounting in a report format similar to the requirements of GASB Statement No. 34. Unlike GAAP Financial Statements, these statements do not report accruals.
- Total Fund Cash Basis Net Position as of June 30, 2024 was \$9,259,660. An increase of \$896,224 from the prior year. (Ref. pg 6)
- General Fund Cash Basis Net Position as of June 30, 2024 was \$7,232,394. An increase of \$41,068 from the prior year (Ref. pg 8)
- Permanent Improvement Fund Cash Basis Net Position as of June 30, 2024 was \$1,487,108. An increase of \$971,520 from the prior year (Ref. pg 8)

File Attachments  
 Bright Local School District 2024 Highland FINAL.pdf (1,626 KB)

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**Subject** F. Approval of Financial Reports and Resolutions.

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #013-2025)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

**5 . Facilities and Transportation**

**Subject** A. Facilities

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Information, Reports

- Fire pumps have been taken to the shop in Cincinnati
- Control Concepts completed HVAC work (Mechanical work still to be done)
- The Custodial Dept working through new routines with floater position being filled. Karen Marler is currently working this position over Christmas break to learn and evaluated the expectations.
- Waste Water Pump being evaluated. We know the lines are clear, but the pump needs work or replacement.
- Had a meeting with AEP who is willing to replace the three poles in front of the HS which is currently owned by Frontier, and installing flood lights on those poles. AEP will also be looking at a flood light on the softball and baseball fields.

**6 . Education/Curriculum/Instruction**

**Subject** A. Education Curriculum/Instruction

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 6. Education/Curriculum/Instruction

Access Public



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Type Information, Reports

- Ongoing implementation of Zearn Math in JH
- Ongoing conversations in regards to other curriculum updates
- Master Schedule Conversations; looking at adding more on-campus college and honor classes.

**7 . Administrative Advisor**

**Subject A. Disposal of Records**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action Motion to approve the listing of records for disposal as presented by the Treasurer.

A records commission meeting was held on December 18th to review the current Records Retention Schedule and review the attached listing of proposed records for disposal.

Executive Content  
See attached.

Executive File Attachments  
Public Records Disposal Bright Local Board approval 010825.pdf (1,682 KB)

**Subject B. Approval of Administrative and Advisory.**

Meeting Jan 8, 2025 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action **(Resol. #014-2025)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		



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**8 . New Business**

<b>Subject</b>	<b>A. Items for discussion</b>
Meeting	Jan 8, 2025 - REGULAR MEETING MINUTES
Category	8. New Business
Access	Public
Type	Information

Mrs. Hauke asked about why Mr. Arledge is helping teach AG classes when we have a Vo-Ag teacher.

Mr. Iles noted that we have added a Ag Mechanics Class,, and with some classes running between 24-26 students, and some of those classes having groups of both regular students and gifted students, it just made more sense to split them up. Mr. Arledge with his AG Mechanics/Machining background and his ability to incorporate Math within that classes just made him a good fit for it.

Mrs. Wright asked if there could be discussion with the Principals that they being incorporating not only the good things going on in their monthly building reports, but some the issues and potential problems so the board is not blindsided by people in the public.

**9 . Adjourn**

<b>Subject</b>	<b>A. Adjourn</b>
Meeting	Jan 8, 2025 - REGULAR MEETING MINUTES
Category	9. Adjourn
Access	Public
Type	Procedural

Meeting adjourned at 6:45 PM

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President