

Bright Local Schools

FINAL SUPPLEMENTAL PAY NOTICE

The holder of the contract is responsible for initiating this requisition for final pay. This form must be signed by all supplemental contract holders that have responsibility for a group of students participating in an activity before it is signed by the building principal.

_____ has completed all requirements of the _____

and is entitled to payment of _____ as listed in Article XII, Salary and Supplemental Salaries of the Bright Teachers Education Association and Bright Local Board of Education Negotiated Agreement.

Submitted by: _____ Date: _____
(Supplemental Contract Holder)

Approved by: _____ Date: _____
(Athletic Director if Applicable)

Approved by: _____ Date: _____
(Building Principal)

Approved by: _____ Date: _____
(Superintendent)

Received and Processed: _____ Date: _____
(Treasurer)

For Treasurer Department Use

Note: Additional forms are available on google docs or from your building principal.