

BRIGHT LOCAL SCHOOLS

44 N. High St., P.O. Box 299
Mowrystown, OH 45155

APPLICATION FOR EMPLOYMENT

(ADMINISTRATION/CERTIFIED TEACHING)

(PLEASE PRINT)

Last Name _____ First Name _____ Middle Name _____ Date of Application _____

Address _____ City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____ Email Address _____

Social Security # _____ Availability Date _____ Are you a U.S. Citizen? Yes No

POSITION DESIRED

(PLEASE PRINT)

Position applying for _____ Date available to begin _____

Grade levels certified to teach (Circle all that apply): K 1 2 3 4 5 6 7 8 9 10 11 12

Subject areas/Special areas certified to teach: _____

List any extra-curricular activities (e.g., clubs, athletics, groups, etc.) that you are qualified and would be willing to advise or coach? _____

EDUCATIONAL BACKGROUND

(PLEASE PRINT)

High School _____ City/State _____ Dates attended _____ Yes No
Did you receive a diploma?

University/College _____ City/State _____ Dates attended _____ Yes No
Did you receive a diploma?

Degree Major/Field of Study _____

University/College _____ City/State _____ Dates attended _____ Yes No
Did you receive a diploma?

Degree Major/Field of Study _____

University/College _____ City/State _____ Dates attended _____ Yes No
Did you receive a diploma?

Degree Major/Field of Study _____

PROFESSIONAL EXPERIENCE

(PLEASE PRINT)

School District

City/State

Dates taught

Grades/Subjects Taught

School District

City/State

Dates taught

Grades/Subjects Taught

School District

City/State

Dates taught

Grades/Subjects Taught

School District

City/State

Dates taught

Grades/Subjects Taught

STUDENT TEACHING EXPERIENCE

(PLEASE PRINT)

School District

City/State

Dates taught

Grades/Subjects Taught

Supervising Teacher

Phone Number

School District

City/State

Dates taught

Grades/Subjects Taught

Supervising Teacher

Phone Number

OTHER WORK EXPERIENCE

(PLEASE PRINT)

Employer

City/State

Dates worked

Position Held/Job Duties

Supervisor's Name

Phone Number

Employer

City/State

Dates worked

Position Held/Job Duties

Supervisor's Name

Cell Number

LICENSURES/CERTIFICATIONS

(PLEASE PRINT)

Teaching/Licensure/Certificate Area	License/Certificate Number	Date Issued/Date of Expiration
Subject and/or Grades Appearing on License/Certificate		State
Teaching/Licensure/Certificate Area	License/Certificate Number	Date Issued/Date of Expiration
Subject and/or Grades Appearing on License/Certificate		State

REFERENCES

(PLEASE PRINT)

Name	Occupation	Phone Number (Work/Home/Cell)
Address/City/State/Zip Code		
Name	Occupation	Phone Number (Work/Home/Cell)
Address/City/State/Zip Code		
Name	Occupation	Phone Number (Work/Home/Cell)
Address/City/State/Zip Code		

BACKGROUND INFORMATION RELEASE

(PLEASE PRINT)

The following information is required to be considered for any position with the District. Please answer each question carefully. Use additional sheets if necessary, to provide complete and accurate information.

Last Name	First Name	Middle Name	List any other name you have gone by.
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Can you provide proof of citizenship or immigration status as required by law to be eligible to work in the U.S.? Yes No

Have you lived outside the state of Ohio during the past five (5) years? Yes No

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

(Answering "Yes" to this question will not automatically disqualify you from being considered for employment. However, in accordance with Ohio law, a school district is prohibited from employing individuals who have been convicted of or pled guilty to certain crimes.)

If "Yes", please explain _____

DISCLOSURE STATEMENT

I certify that all the statements made by me in this application are true, complete and correct to the best of my knowledge and that I am aware that any false statements will be sufficient cause for rejection from any position I may hold for the Bright Local School District. I also certify that I have not been convicted of any felony.

I consent to the disclosure of information about me as it relates to any matter contained in this employment application and my application for employment. I give Bright Local Schools the right to investigate all references and to contact all current and past employers, supervisors, educational institutions, law enforcement agencies, administrative agencies, and courts to verify and secure additional information about me, if job related, including but not limited to records relating to any criminal and civil convictions. I release and hold harmless any person, firm or entity that discloses matters in accordance with this authorization and I hereby authorize former employers, educational institutions, and others with information about me to furnish such information regarding my past performance, service, tenure, reason for leaving, transcripts of grades, honors, or achievements, or corrective actions they may have concerning me. I hereby release from liability Bright Local School and its designated agents for seeking information about me, as well as all other individuals, agencies, partnerships or corporations including their officers, agents and employees for furnishing such information.

I agree to complete the required criminal background check and provide the results to the district. I understand that if the report from the Ohio BCII and the FBI is not received prior to my hiring, my contract of employment is conditioned upon those results being satisfactory to the Board of Education.

Signature of Applicant

Date

The Bright Local Schools is an equal opportunity educational institution. The Bright Local Board of Education does not discriminate based on race, color, national origin, sex, disability, age, religion, military status, ancestry, national origin, ancestry, veteran status, or any other legally protected classification.

FOR OFFICE USE ONLY

APPLICATION CHECKLIST

- 1. Completed Application
- 2. Resume
- 3. Teaching Licenses/Certificates
- 4. Official College Transcripts
- 5. Proof of American Citizenship (Birth Certificate, Driver's License, Social Security Card)
- 6. Current BCII and FBI background checks