

RECORD OF PROCEEDINGS
Minutes of the Bright Local Board of Education Meeting
Held on January 9, 2019 at 6:00 pm

Tax Budget Hearing

The annual tax budget hearing was held from 6:00 pm to 6:10 pm.

ORGANIZATIONAL MEETING**Call to Order**

President Pro Tempore Wright called the meeting to order and Mr. Drewyor called roll. Present for roll call were Mr. Ames, Mr. Cox, Mrs. Hauke, Mr. Gillespie and Mrs. Wright.

#001-2019 Approval of Board Agenda

It was moved by Mr. Ames and seconded by Mr. Cox to adopt the agenda for the January 9, 2019 Board of Education Organizational & Regular Meetings as presented. Roll call: Mr. Cox – yes, Mrs. Wright – yes, Mrs. Hauke – yes, Mr. Gillespie – yes, Mr. Ames – yes. Motion carried.

#002-2019 Election of President

Mr. Cox nominated Mrs. Wright. There were no other nominations

It was moved by Mr. Cox and seconded by Mr. Ames to elect Mrs. Wright Board of Education President. Roll Call: Mr. Gillespie – yes; Mr. Cox – yes; Mrs. Hauke – yes; Mrs. Wright – abstain; Mr. Ames – yes. Motion carried.

The Treasurer administered the Oath of Office to Mrs. Wright.

#003-2019 Election of Vice-President

Mrs. Wright nominated Mrs. Hauke. There were no other nominations.

It was moved by Mr. Ames and seconded by Mr. Gillespie to elect Mrs. Hauke Board of Education Vice-President. Roll Call: Mrs. Wright –yes; Mr. Gillespie –yes; Mr. Cox –yes; Mrs. Hauke – abstain; Mr. Ames –yes. Motion carried.

The Treasurer administered the Oath of Office to Mrs. Hauke.

#004-2019 Appointment of OSBA Voting Delegate

It was moved by Mrs. Hauke and seconded by Mrs. Wright to appoint Mr. Cox the District's OSBA voting delegate for 2019. Roll Call: Mrs. Hauke – yes; Mr. Ames – yes; Mr. Cox – abstain; Mr. Gillespie – yes; Mrs. Wright – yes. Motion carried.

#005-2019 Appointment of OSBA Academic Liaison

It was moved by Mrs. Hauke and seconded by Mr. Ames to appoint Mr. Gillespie the District's OSBA Academic Liaison for 2019. Roll Call: Mrs. Hauke – yes; Mr. Ames –yes; Mr. Cox – abstain; Mr. Gillespie – yes; Mrs. Wright – yes. Motion carried.

#006-2019 Appointment of OSBA Legislative Liaison

It was moved by Mrs. Hauke and seconded by Mr. Ames to appoint Mr. Cox the District's OSBA Legislative Liaison for 2019. Roll Call: Mrs. Hauke – yes; Mr. Ames –yes; Mr. Cox – yes; Mr. Gillespie – yes; Mrs. Wright – yes. Motion carried

#007-2019 OSBA Small District Network Membership and Delegates

It was moved by Mr. Ames and seconded by Mr. Gillespie to approve the district's membership in the OSBA Small District Network and to appoint Mr. Cox and Mrs. Wright the District's delegates for 2019. Roll Call: Mrs. Wright – yes; Mr. Cox –yes; Mr. Gillespie – yes; Mr. Ames – yes; Mrs. Hauke – yes. Motion carried.

#008-2019 Schedule of Regular Board of Education Meetings

It was moved by Mr. Gillespie and seconded by Mrs. Hauke to approve the 2019 Regular Board of Education Meeting Schedule as presented. Roll Call: Mr. Cox – yes; Mr. Gillespie –yes; Mrs. Hauke – yes; Mr. Ames – yes; Mrs. Wright – yes. Motion carried.

#009-2019 Advertisement of District Meetings & Other Business

It was moved by Mr. Cox and seconded by Mr. Ames to advertise district meetings and other business in the Times Gazette, Highland County Press, C103, WSRW, WVNU, the district's website and via OneCall. Roll Call: Mr. Cox – yes; Mr. Ames –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes. Motion carried.

#010-2019 Establishment of Service Fund

It was moved by Mr. Gillespie and seconded by Mr. Cox to establish a service fund in the amount of \$7500 for the Bright Local School Board. Roll Call: Mr. Cox – yes; Mr. Ames –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes. Motion carried.

#011-2019 Standing Authorizations Involving the Treasurer

It was moved by Mr. Cox and seconded by Mr. Gillespie to approve standing authorizations involving the treasurer as a group:

A. Authorization of Investments

Authorize the Treasurer of the Bright Local Board of Education to invest all interim and inactive funds as prescribed by the Ohio Revised Code.

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B. Authorization to Invest in Commercial Paper and Bankers' Acceptances

Authorize the Treasurer of the Bright Local Board of Education to invest in Commercial Paper and Bankers' Acceptances as permitted by Section 135.142 of the Ohio Revised Code, and subject to the restrictions therein.

C. Authorization for Tax Advances

Authorize the Treasurer of the Bright Local Board of Education to request from the County Auditor school tax advances, when applicable, for the calendar year 2019.

D. Appoint Treasurer as Designee to Receive Public Records Training for Board Members

Appoint the Treasurer of the Bright Local Board of Education as the designee of all five members of the Board of Education to receive Public Records Training in accordance with Ohio Revised Code 109.43(B) and 149.43(E)(1).

E. Authorization for Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriations resolutions as bills are received and when the merchandise has been received in good condition.

Roll Call: Mr. Ames – yes; Mr. Gillespie –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes.
 Motion carried.

#012-2019 Standing Authorizations Involving the Superintendent

It was moved by Mr. Cox and seconded by Mr. Gillespie to approve standing authorizations involving the treasurer as a group:

A. Authorization to apply for all available State and Federal Funds and Grants

Authorize the Superintendent of the Bright Local School District to apply for available State and Federal Funds and Grants.

B. Authorization as Purchasing Agent

Appoint the Superintendent of the Bright Local Schools as purchasing agent for the Bright Local School District and to direct the Superintendent to use a system which will insure the quality of purchases in an efficient manner for the operation of the school district.

C. Authorization for the Securing of Temporary/Emergency Personnel

Authorize the Superintendent of the Bright Local School District to secure temporary/emergency personnel as necessary to ensure orderly operations, safety and security. Such temporary/emergency personnel will require a confirmation vote of the Board of Education at the Board's next regular meeting if they are to remain employed.

D. Board Resolution Authorizing Superintendent to Accept Resignations

Authorize the Superintendent of the Bright Local School District to accept resignations as presented in the following Resolution.

RESOLUTION

Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commence on January 11, 2019 and remain in effect until the 2019 Organizational Board Meeting.

E. Board Resolution Authorizing Superintendent to Hire Staff between Board Meetings

Authorize the Superintendent of the Bright Local School District to hire staff between board meetings as presented in the following Resolution.

RESOLUTION

Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board commence on January 11, 2019 and remain in effect until the 2019 Organizational Board Meeting.

F. Authorization to Approve Open Enrollment Requests, Grandparent Law Transfer Requests and Tuition Waivers

Authorize the Superintendent to take action as appropriate regarding open enrollment requests, grandparent law transfer requests, and tuition waivers on the Board's behalf, pursuant to Board policy and Ohio law.

G. Prevailing Wage Coordinator

Identify the Superintendent as Prevailing Wage Coordinator for the Bright Local School District.

H. Compliance Officer

Appoint the Superintendent as Compliance Officer for all other State and local laws, regulations, and policies that the Bright Local School District must meet for operations and funding.

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Roll Call: Mr. Gillespie – yes; Mr. Ames –yes; Mrs. Hauke – yes; Mr. Cox – yes; Mrs. Wright – yes.
Motion carried.

#013-2019 Appointment of Coordinator – Title I, Title VI, Section 504

It was moved by Mr. Cox and seconded by Mr. Ames to appoint Lisa Beresford as Coordinator of Title I, Title VI, and Section 504 for the Bright Local School District.

Roll Call: Mr. Cox – yes; Mr. Ames –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes.
Motion carried.

#014-2019 Appointment of Education Management Information (EMIS) Coordinator

It was moved by Mr. Ames and seconded by Mr. Hauke to appoint Cathy Forsythe as Education Management Information (EMIS) Coordinator for the Bright Local School District.

Roll Call: Mr. Ames – yes; Mr. Cox –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes.
Motion carried.

#015-2019 Establishment of Records Commission for 2019

It was moved by Mr. Cox and seconded by Mr. Gillespie to establish the School District Records Commission composed of the Board of Education President, the Treasurer, and the Superintendent for the calendar year 2019.

Roll Call: Mr. Cox – yes; Mr. Ames –yes; Mrs. Hauke – yes; Mr. Gillespie – yes; Mrs. Wright – yes.
Motion carried.

#016-2019 Approval of Board Representation to the Highland Tax Incentive Review Council

It was moved by Mr. Ames and seconded by Mr. Gillespie to identify Mrs. Hauke, Vice-President of the Bright Local Board of Education, as representative on the Highland County Tax Incentive Review Council.

Roll Call: Mr. Cox – yes; Mr. Gillespie –yes; Mrs. Hauke – yes; Mr. Ames – yes; Mrs. Wright – yes.
Motion carried.

#017-2019 Approve the 2019-20 Tax Budget

It was moved by Mr. Cox and seconded by Mr. Gillespie to approve the 2019-2020 tax budget as presented.

Roll Call: Mr. Cox – yes; Mrs. Hauke –yes; Mr. Ames – yes; Mr. Gillespie – yes; Mrs. Wright – yes.
Motion carried.

ADJOURNMENT

President Wright declared the meeting adjourned at 6:23 pm.

REGULAR MEETING

Call to Order

President Wright called the meeting to order and Mr. Drewyor called roll. Present for roll call were Mr. Ames, Mr. Cox, Mrs. Hauke, Mr. Gillespie and Mrs. Wright.

Recognitions

- As part of Board Recognition Month Mr. Downing recognized the board members for their service to the Bright Local School District.
- Ms. Beresford recognized the following people who participated in the “Cost of Poverty Experience” workshop:

| | | |
|---------------|--------------------|---------------|
| Chris Branson | Mandy Mitchell-Cox | Steve Cox |
| Becky Cropper | Kimberly Douglas | Randy Drewyor |
| Chuck Emery | Karie Emery | Steve Emery |
| Misty Ewry | Nikki Erye | Chris Gobin |
| Sara Godrey | Beverly Green | Kelly Lehr |
| Bret Malone | Cara Roush | Angie Wright |
| Evelyn Yockey | | |

Public Participation

There was none

PRESENTATIONS

Legislative Liaison Report

Steve Cox reported that Larry Householder was elected Speaker of the House. HB58 (cursive writing) and HB66 (absentee notification) have been signed by the governor.

Bright Elementary

Mr. Bick provided the board with the school calendar for January and February. The mid-term 3rd grade reading performance was good with 60% passing which is the highest in the county.

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Whiteoak Jr/Sr High

Mr. Downing reported that the interim Algebra I scores are up significantly.

Food Service Report

Debbie Robertson reported that the nutrition requirements are changing which will ease some pressures on food service. The focus of the Wellness Program has been to increase breakfast participation. To date breakfast participation at Whiteoak is up 13% and up 19% at Bright.

Maintenance Report

Mr. Drewyor reported that a washer/dryer combination is being purchased for Bright Elementary for use by the nurse to wash soiled clothing. This purchase reduces the traffic in the kitchen to use their washer& dryer.

Transportation Report

Mr. Downing reported that transportation had a surprise inspection. All out of service busses passed inspection. The annual transportation inspection is scheduled for April 11, 2019.

Special Education/Preschool Report

Lisa Beresford reported on the positive response to the COPE in-service. Kindergarten registration will open April 3, 2019. The preschool playdate is scheduled for April 26, 2019.

#019-2019 Treasurer's Report and Recommendations

It was moved by Mr. Cox and seconded by Mrs. Hauke to approve resolutions/recommendations as a group:

- A. MINUTES
 - Approval of the Board of Education minutes of the December 18, 2018 regular meeting.
- B. FINANCIAL REPORTS
 - Approval of financial reports for the month of December 2018 as presented.
- C. AMENDED CERTIFICATE AND APPROPRIATION MODIFICATIONS
 - Approve the FY19 amended certificate and appropriation modifications as presented.
- D. INFORMATION/DISCUSSION ITEMS
 - Mr. Drewyor discussed the status of the solar projects in the county and the exploration to install solar generation at each of the schools.

Roll call on above group of resolutions: Mr. Cox – yes, Mr. Ames – yes, Mr. Gillespie – yes, Mrs. Hauke – yes, Mrs. Wright – yes. Motion carried

#020-2019 Superintendent's Report and Recommendations

It was moved by Ms. Cox and seconded by Mr. Ames to approve the following resolutions/recommendations as a group:

- A. FY19 SCHOOL CALENDAR
 - Approve the school calendar for FY19 as presented.
- B. PERSONNEL ITEMS
 - Approval of the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable).
 - 1. Classified Subs
 - Kayleesue Labor
 - Diane Luman
 - Lynnee Patton
 - 2. Volunteer Supplemental/Pupil Activity
 - Wes Blair – Track
 - Danny Morgan – Track
 - Kim Roush – Track
 - 3. Termination
 - Jessica Brooks – Aide
- C. INFORMATION/DISCUSSION ITEMS
 - Mr. Downing reviewed the Superintendent Committees and meeting dates.
 - Finance – Steve Cox/Angie Wright (April & September)
 - Building/Grounds – Mike Ames/John Gillespie (February & July)
 - Academics/Athletics/Curriculum – Tammy Hauke/Angie Wright (April & August)
 - Policy – Mike Ames/Tammy Hauke (January & June)
 - Personnel – Steve Cox/John Gillespie (March & December and July if necessary)
 - A storage building for track equipment was discussed.
 - Attendance of administrators at board meetings was discussed.

Roll call on the above group of resolutions: Mrs. Hauke –yes, Mr. Ames –yes, Mr. Cox – yes, Mrs. Wright – yes, Mr. Gillespie – yes. Motion carried.

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#021-2019 Permanent Improvement Levy Resolution to Proceed

It was moved by Mrs. Hauke and seconded by Mr. Gillespie to approve a resolution determining to proceed with a permanent improvement levy as follows:

**RESOLUTION DETERMINING TO PROCEED
 TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION.**

WHEREAS, this Board of Education has heretofore declared the necessity of levying an additional tax in excess of the ten-mill limitation for the benefit of this School District pursuant to the provisions of Section 5705.21 of the Ohio Revised Code for the purpose of general permanent improvements; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Education has heretofore certified to the County Auditor a Resolution requesting the County Auditor to certify to this Board of Education the total current tax valuation of this School District and the dollar amount of revenue that would be generated by three (3) mills per year as specified in such Resolution, and this Board of Education has received the certification of the County Auditor that such total current tax valuation is \$103,621,970 and that such dollar amount of revenue is \$310,865 per year;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Bright Local School District (herein the "School District"), Counties of Highland and Adams, two-thirds of all the members elected thereto concurring:

SECTION 1. That it is hereby declared that the amount of taxes which may be raised in this School District within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District.

SECTION 2. That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary to levy an additional tax in excess of such ten-mill limitation for the purpose of general permanent improvements, at the rate not exceeding three (3) mills for each one dollar (\$1.00) of valuation, which amounts to thirty cents (\$0.30) for each one hundred dollars (\$100.00) of valuation, for a five (5) year period of time.

SECTION 3. That the question of the adoption of said additional tax levy shall be submitted to the electors of the School District at the election to be held on May 7, 2019, and if said additional tax levy is approved by a majority of said electors such additional tax shall first be placed upon the 2019 tax list and duplicate, for first collection in calendar year 2020.

SECTION 4. That the form of the ballot to be used at said election shall be substantially as follows (subject to any changes from the applicable Board of Elections and/or the Ohio Secretary of State):

**PROPOSED TAX LEVY
 (ADDITIONAL)
 BRIGHT LOCAL SCHOOL DISTRICT**
 A majority affirmative vote is
 necessary for passage

An additional tax for the benefit of the Bright Local School District, Counties of Highland and Adams, Ohio, for the purpose of **GENERAL PERMANENT IMPROVEMENTS**, at the rate not exceeding three (3) mills for each one dollar (\$1.00) of valuation, which amounts to thirty cents (\$0.30) for each one hundred dollars (\$100.00) of valuation, for a five year period of time, commencing in 2019, first due in calendar year 2020.

| | | |
|--|----------------------|--|
| | FOR THE TAX LEVY | |
| | AGAINST THE TAX LEVY | |

SECTION 5. That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the Board of Elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said Board of Elections to cause notice of the election on the question of levying said additional tax to be given as required by law.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call: Mrs. Hauke – yes, Mr. Gillespie – yes, Mr. Ames – yes, Mr. Cox – yes, Mrs. Wright – yes.
 Motioned carried.

ADJOURNMENT

President Wright declared the meeting adjourned at 7:20 pm.

President _____

Attest _____

Next meeting of the Bright Local School District’s Board of Education will be Wednesday, February 13, 2019. The meeting will begin at 6:00 pm. The meeting will be held at Whiteoak Jr/Sr High School.